

Baker County Hospital Authority
Meeting Agenda
April 17, 2024

1- Call to Order

2- Approval of Minutes: January 17, 2024
March 27, 2024

3- BCHA Current Financial Statements

4- Future Lease Agreement for Medical Facilities

5- Public Comment

6- Other Business

7- Future Meeting Dates (All Meetings Will Begin at 5:00pm)
July 17, 2024
October 16, 2024

8- Adjourn

**Baker County Hospital Authority
Board Meeting
Wednesday, January 17, 2024**

The Baker County Hospital Authority board of directors met on Wednesday, January 17, 2024, at 5:00 pm in the Chamber of Commerce Board Room. Board members present were Wyatt Milton, George Weeks, Todd Ferreira and Roger Yarborough. Present from Baker County Medical Services were Tiffany Varnadoe, Steve Kennedy and Phil Rhoden. Guest present were Joel Addington as well as multiple employees from Baker County Medical Services. Staff present were Darryl Register and Brandi Jenks.

The meeting was called to order by BCHA Chairman Geoge Weeks at 5:01pm.

Minutes for the meeting date of October 11, 2023 were reviewed. **Todd Ferreira made a motion to approve the minutes from the meeting date of October 11, 2023; motion was seconded by Roger Yarborough and carried.**

Current financials were reviewed by Administrator Darryl Register. After questions were asked and answered, **Wyatt Milton made a motion to accept the financials; the motion was seconded by Roger Yarborough and carried.**

Next on the agenda was the Future Lease Agreement for Medical Facilities. Baker County Hospital Authority board members and Baker County Medical Services continued to discuss how to handle the Future Lease Agreement for Baker County Medical Services. Wyatt Milton went over the current lease agreement between BCMS and BCHA and what changes that would possibly need to be made and after a lot of discussion between the Baker County Hospital Authority and Baker County Medical Services, it was decided for Wyatt Milton to continue to meet with Baker County Medical Services to work out the details for the new least agreement and to have another public meeting to discuss and in the meantime to go ahead with the changes to the current lease agreement as directed by the Baker County Hospital Authority board.

The floor was open for public comment. Public comments were made by Betty Center and Lori Tanner.

Future Meeting Dates for the Baker County Hospital Authority will be April 17, 2024, July 17, 2024 and October 16, 2024. All meetings will begin at 5:00pm.

With no other business to discuss, the meeting was adjourned at 7:02pm.

Baker County Hospital Authority
Board Meeting
Wednesday, March 27, 2024

The Baker County Hospital Authority board of directors met on Wednesday, March 27, 2024, at 5:00 pm in the Chamber of Commerce Board Room. Board members present were Wyatt Milton, George Weeks, Todd Ferreira and Roger Yarborough. Board members absent were Mike Walker. Present from Baker County Medical Services were CEO Tiffany Varnadoe and board members Phil Rhoden and Steve Kennedy. Guest present were multiple employees from Baker County Medical Services. Staff present were Darryl Register and Brandi Jenks.

First on the agenda was to review & discuss proposed future lease agreement with Baker County Medical Services. Wyatt Milton reviewed the changes made to the document since the last board meeting. After discussing the proposed changes and recommending a few additional changes, it was agreed that Darryl would update the document and send it out to the board and BCMS CEO for review. If no further changes are recommended, it will be sent to the Authority's attorney for his review and comments.

The floor was open for public comment. Public comment was made by Phil Rhoden.

Future Meeting Dates for the Baker County Hospital Authority will be April 17, 2024, July 17, 2024 and October 16, 2024. All meetings will begin at 5:00pm.

With no other business to discuss, the meeting was adjourned at 6:09pm.

BAKER CO. HOSPITAL AUTHORITY
Income & Expenses Compared to Annual Budget
October 2023 through September 2024

	<u>Oct '23 - Sep ...</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
1100 · Ad Valorem Tax Revenue	1,164,554.14	1,242,224.00	93.7%
1110 · Special Act Revenue	25,000.00	25,000.00	100.0%
1130 · Interest Income	7,393.09	15,000.00	49.3%
Total Income	<u>1,196,947.23</u>	<u>1,282,224.00</u>	<u>93.3%</u>
Expense			
4100 · BCMS/Operations	513,152.13	513,638.00	99.9%
4103 · Medicaid Direct Payment Prog...	246,137.00	261,362.00	94.2%
4105 · Property Appraiser	33,942.38	53,570.00	63.4%
4110 · Tax Collector	23,102.05	29,272.00	78.9%
4115 · Attorney Services	7,589.00	15,000.00	50.6%
4120 · Accountant Services	0.00	7,300.00	0.0%
4125 · Administrative Services	18,750.00	25,000.00	75.0%
4135 · Advertising	259.80	400.00	65.0%
4140 · State Fees	175.00	175.00	100.0%
4150 · Other Expenses	650,972.00	2,500.00	26,038.9%
Total Expense	<u>1,494,079.36</u>	<u>908,217.00</u>	<u>164.5%</u>
Net Ordinary Income	<u>-297,132.13</u>	<u>374,007.00</u>	<u>-79.4%</u>
Net Income	<u><u>-297,132.13</u></u>	<u><u>374,007.00</u></u>	<u><u>-79.4%</u></u>

BAKER CO. HOSPITAL AUTHORITY

Custom Transaction Detail Report

October 2023 through September 2024

Type	Date	Num	Name	Memo	Amount
1100 · Ad Valorem Tax Revenue					
Deposit	10/18/2023			Deposit	290.47
Deposit	10/18/2023			Deposit	7.47
Deposit	10/18/2023			Deposit	269.09
Deposit	11/01/2023			Deposit	1,018.59
Deposit	11/17/2023			Deposit	93,826.22
Deposit	11/17/2023			Deposit	377.29
Deposit	11/21/2023			Deposit	99,894.83
Deposit	12/04/2023			Deposit	693,989.20
Deposit	12/11/2023			Deposit	177.43
Deposit	12/12/2023			Deposit	123,276.16
Deposit	01/18/2024			Deposit	77,472.09
Deposit	01/18/2024			Deposit	253.96
Deposit	01/18/2024			Deposit	177.43
Deposit	02/06/2024			Deposit	148.15
Deposit	02/23/2024			Deposit	14.20
Deposit	02/23/2024			Deposit	40,573.07
Deposit	03/20/2024			Deposit	32,299.20
Deposit	03/20/2024			Deposit	489.29
Total 1100 · Ad Valorem Tax Revenue					1,164,554.14
1110 · Special Act Revenue					
Deposit	01/10/2024			Deposit	25,000.00
Total 1110 · Special Act Revenue					25,000.00
1130 · Interest Income					
Deposit	10/31/2023			Interest	765.67
Deposit	10/31/2023			Interest	643.84
Deposit	11/30/2023			Interest	40.30
Deposit	11/30/2023			Interest	718.94
Deposit	12/29/2023			Interest	696.02
Deposit	12/29/2023			Interest	909.34
Deposit	01/31/2024			Interest	383.09
Deposit	01/31/2024			Interest	819.89
Deposit	02/29/2024			Interest	421.29
Deposit	02/29/2024			Interest	735.02
Deposit	03/29/2024			Interest	483.77
Deposit	03/29/2024			Interest	775.92
Total 1130 · Interest Income					7,393.09
4100 · BCMS/Operations					
Bill	12/18/2023	4100	Baker County Medical Ser...		-513,152.13
Total 4100 · BCMS/Operations					-513,152.13
4103 · Medicaid Direct Payment Program					
Bill	11/30/2023	4103	Agency for Health Care A...	DPP 2023-2024	-246,137.00
Total 4103 · Medicaid Direct Payment Program					-246,137.00
4105 · Property Appraiser					
Bill	10/18/2023	4105	Baker County Property Ap...	\$13,598.59 less credit fr...	-6,745.22
Bill	01/03/2024	4105	Baker County Property Ap...	Inv #1561	-13,598.59
Bill	03/29/2024	4105	Baker County Property Ap...	Inv #1568	-13,598.57
Total 4105 · Property Appraiser					-33,942.38

BAKER CO. HOSPITAL AUTHORITY

Custom Transaction Detail Report

October 2023 through September 2024

Type	Date	Num	Name	Memo	Amount
4110 · Tax Collector					
Deposit	10/18/2023			Deposit	-5.81
Deposit	10/18/2023			Deposit	-5.39
Deposit	11/01/2023			Deposit	-20.38
Deposit	11/17/2023			Deposit	-2,336.62
Deposit	11/17/2023			Deposit	-7.55
Deposit	11/21/2023			Deposit	-1,997.89
Deposit	12/04/2023			Deposit	-13,879.78
Deposit	12/11/2023			Deposit	-3.54
Deposit	12/12/2023			Deposit	-2,465.52
Deposit	01/18/2024			Deposit	-1,549.44
Deposit	01/18/2024			Deposit	-5.07
Deposit	01/18/2024			Deposit	-3.54
Deposit	02/23/2024			Deposit	-0.28
Deposit	02/23/2024			Deposit	-811.46
Deposit	03/20/2024			Deposit	-9.78
Total 4110 · Tax Collector					-23,102.05
4115 · Attorney Services					
Bill	10/10/2023	4115	Robinson, Kennon & Kend...	Inv #7487	-250.00
Bill	01/03/2024	4115	Robinson, Kennon & Kend...	Inv #7871	-40.00
Bill	03/22/2024	4115	Robinson, Kennon & Kend...	Inv #8413	-7,299.00
Total 4115 · Attorney Services					-7,589.00
4125 · Administrative Services					
Bill	10/03/2023	4125...	Baker County Chamber of...	Inv #6051	-6,250.00
Bill	01/03/2024	4125	Baker County Chamber of...	Inv #6107	-6,250.00
Bill	03/22/2024	4125	Baker County Chamber of...	Inv #6178	-6,250.00
Total 4125 · Administrative Services					-18,750.00
4135 · Advertising					
Bill	10/10/2023	4135	Baker County Press, Inc	Notice of Meeting Date ...	-23.10
Bill	10/10/2023	4135	Baker County Press, Inc	TRIM Advertisement	-196.00
Bill	01/15/2024	4135	Baker County Press, Inc	Notice of 2024 Meetings	-22.00
Bill	03/22/2024	4135	Baker County Press, Inc	Legal Notice for 3/27/20...	-18.70
Total 4135 · Advertising					-259.80
4140 · State Fees					
Bill	10/10/2023	4140	Florida Department of Co...	Inv #87708	-175.00
Total 4140 · State Fees					-175.00
4150 · Other Expenses					
Bill	10/03/2023	4125...	Baker County Chamber of...	Annual Cost for 6 email ...	-522.00
Bill	10/10/2023	4150	Baker County Tax Collector	Postage to Mail 2023 Ta...	-385.00
Bill	10/17/2023	4150	Baker County Medical Ser...	ER Renovations	-650,000.00
Bill	12/20/2023	4150	ASJ Designs	Annual Website Hosting	-65.00
Total 4150 · Other Expenses					-650,972.00
TOTAL					-297,132.13

BAKER CO. HOSPITAL AUTHORITY
Balance Sheet
As of April 8, 2024

	<u>Apr 8, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Checking	343,629.79
2000 · Savings	501,216.97
Total Checking/Savings	<u>844,846.76</u>
Total Current Assets	<u>844,846.76</u>
TOTAL ASSETS	<u>844,846.76</u>
LIABILITIES & EQUITY	
Equity	
3900 · Fund Balance	1,141,978.89
Net Income	-297,132.13
Total Equity	<u>844,846.76</u>
TOTAL LIABILITIES & EQUITY	<u>844,846.76</u>